**Captures – Article Submission Guidelines**

Submitting an article to *Captures* is a two-step process.

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<th>Authors of articles</th>
<th>The journal editor</th>
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<td>Submit their article along with <strong>two abstracts</strong> (one in English, one in French) to <a href="mailto:revuecaptures@gmail.com">revuecaptures@gmail.com</a>. These abstracts must not exceed 400 characters each. In order to be eligible, the 5,000-word article must be entirely unpublished. An abstract should detail the topic discussed, the body of works studied, the angle, and the methodology, and should be accompanied by a brief bio-bibliographical description of the author or authors.</td>
<td>Judges the value of publishing such an article in the digital pages of <em>Captures</em>, consulting the journal’s scientific committee if necessary. A response is then sent to the author or authors, along with (if favourable) notes, comments, and a tentative publication schedule.</td>
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<td>Are given a deadline by the editor of <em>Captures</em> to submit the final draft of the article proposed. Digital images and audio or video excerpts intended to accompany the text must be submitted at this time, along with the required credits or associated permissions. The article must be 5,000 words or less, must not deviate from the proposal, and must never have been previously published in any format. The accompanying media content must be free of any and all rights or have been explicitly cleared by the right-holders for reproduction in the digital pages of <em>Captures</em>.</td>
<td>Dispatches the final draft along with the associated media content to the peer reviewers. Depending on the schedule established, the double-blind review process may take up to one month, or even two months. An article can be accepted as is, accepted with minor corrections, returned for major corrections, or entirely rejected.</td>
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**Notes**

Articles accepted as is are published within the expected timeframe.

Those subject to minor corrections are returned to the author or authors for immediate adjustments (within one to three weeks), and are published on schedule, unless unforeseen circumstances delay the publication process.

Those requiring major modifications may be published, pending approval upon re-evaluation.

Rejected articles will not be published in the digital pages of *Captures*. 
Authors whose article has been accepted for publication in *Captures* must provide both the article and the accompanying media content within the agreed timeframe.

Articles published in *Captures* must not exceed the 5,000-word limit (including footnotes) and must be entirely original: they must never have been previously published elsewhere, in whole or in part, in any format.

Each article is accompanied by media content (images, video excerpts, audio files) that is free of copyright. Each article must include at least one still image (photo, sketch, logo, diagram, etc., in jpeg or png format), which will serve as the article’s visual signature. It is up to the author or authors to provide this media content, and to obtain the required permissions.

Authors also commit to promoting within their professional and institutional networks the issue of *Captures* featuring their article, following publication.

In turn, the *Captures* editorial board is committed to providing authors with all the technical and logistical support required for the publication of their article.

Authors must comply with our manuscript guidelines, available here: [https://bit.ly/2mK3R6f](https://bit.ly/2mK3R6f)